

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Monday, November 18, 2024
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:	Josh Knelsen	Reeve
	Walter Sarapuk	Deputy Reeve
	Peter F. Braun	Councillor
	Cameron Cardinal	Councillor
	David Driedger	Councillor
	Eileen Morris	Councillor
	Ernest Peters	Councillor
	Lisa Wardley	Councillor
	Dale Wiebe	Councillor (virtual, left the meeting at 12:56 p.m.)
REGRETS:	Garrell Smith	Councillor
ADMINISTRATION:	Darrell Derksen	Chief Administrative Officer
	Don Roberts	Director of Community Services
	Jennifer Batt	Director of Finance
	Andy Banman	Director of Operations
	John Zacharias	Director of Utilities
	Louise Flooren	Manager of Legislative & Support Services/ Recording Secretary

ALSO PRESENT:

Minutes of the Regular Council Meeting for Mackenzie County held on November 18, 2024 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 24-11-793 MOVED by Councillor Braun

That the agenda be approved with the following additions:

- 11. g) Assessment Revenue
- 12. a) Road Maintenance

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the October 22, 2024 Organizational Meeting

MOTION 24-11-794

MOVED by Councillor Morris

That the minutes of the October 22, 2024 Organizational Meeting be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. b) Minutes of the October 23, 2024 Regular Council Meeting

MOTION 24-11-795

MOVED by Councillor Braun

That the minutes of the October 23, 2024 Regular Council Meeting be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. c) Minutes of the October 30, 2024 Budget Council Meeting

MOTION 24-11-796

MOVED by Councillor Wardley

That the minutes of the October 30, 2024 Budget Council Meeting be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. d) Business Arising out of the Minutes

None.

CLOSED MEETING:

4. a) Closed Meeting

MOTION 24-11-797

MOVED by Councillor Morris

That Council move into a closed meeting at 10:02 a.m. to discuss the following:

- 4.a) Long Run Exploration (*FOIP Section 25*)
- 4.b) Legal (*FOIP Sections 16 and 17*)
- 4.c) CAO Report (*FOIP Sections 16, 17, 23 and 24*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 197*)

- All Councillors Present excluding Councillor Smith
- Darrell Derksen, Chief Administrative Officer
- Jennifer Batt, Director of Finance
- John Zacharias, Director of Utilities
- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary

Jennifer Batt, Director of Finance and Louise Flooren, Manager of Legislative & Support Services/Recording Secretary left the meeting at 10:10 a.m.

John Zacharias, Director of Utilities left the meeting at 10:20 a.m.

MOTION 24-11-798 **MOVED** by Councillor Morris

That Council move out of a closed meeting at 10:45 a.m.

CARRIED

Reeve Knelsen recessed the meeting at 10:45 a.m. and reconvened the meeting at 10:53 a.m.

CLOSED MEETING: **4. a) Long Run Exploration**

MOTION 24-11-799 **MOVED** by Councillor Braun

That the Long Run Exploration discussion be received for information.

CARRIED

CLOSED MEETING: **4. b) Legal**

MOTION 24-11-800 **MOVED** by Councillor Morris

That the Legal discussion be received for information.

CARRIED

CLOSED MEETING: **4. c) CAO Report**

MOTION 24-11-801 **MOVED** by Councillor Driedger

That the CAO Report be received for information.

CARRIED

TENDERS: **5. a) None**

PUBLIC HEARINGS: **6. a) None**

DELEGATIONS: **7. a) None**

**GENERAL
REPORTS:** **8. a) None**

**AGRICULTURE
SERVICES:** **9. a) None**

**COMMUNITY
SERVICES:** **10. a) ADM051 Facility Rental Policy- Amendment**

MOTION 24-11-802 **MOVED** by Councillor Wardley

That ADM051 Facility Rental Policy be amended as discussed.

CARRIED

**COMMUNITY
SERVICES:** **10. b) Golf Carts On Municipal Roads - Pilot Project**

MOTION 24-11-803 **MOVED** by Councillor Driedger

That administration research registration procedures and develop a Golf Cart Bylaw and bring it back to a future council meeting.

CARRIED

FINANCE: 11. a) Bylaw 1354-24 Fee Schedule Bylaw Amendment

MOTION 24-11-804
Requires 2/3 **MOVED** by Councillor Wardley

That first reading be given to Bylaw 1354-24 being the Fee Schedule Bylaw amendment for Mackenzie County as amended.

CARRIED

MOTION 24-11-805
Requires 2/3 **MOVED** by Councillor Morris

That second reading be given to Bylaw 1354-24 being the Fee Schedule Bylaw amendment for Mackenzie County as amended.

CARRIED

MOTION 24-11-806
Requires Unanimous **MOVED** by Councillor Braun

That consideration be given to go to third and final reading of Bylaw 1354-24 being the Fee Schedule Bylaw amendment for Mackenzie County as amended.

CARRIED UNANIMOUSLY

MOTION 24-11-807
Requires 2/3 **MOVED** by Councillor Morris

That third and final reading be given to Bylaw 1354-24 being the Fee Schedule Bylaw amendment for Mackenzie County as amended.

CARRIED

FINANCE: 11. b) Local Growth and Sustainability Grant

MOTION 24-11-808 **MOVED** by Councillor Braun

That Motion 24-10-787 be rescinded.

CARRIED

MOTION 24-11-809 **MOVED** by Councillor Wardley

That administration applies for the Rebuild RGE RD 20-0 S of HWY 35 (.5 mile) – Angle Road Capital project under the Local Growth and Sustainability Grant.

CARRIED

FINANCE: 11. c) 2024 Mackenzie Agricultural Fair & Tradeshow Surplus

MOTION 24-11-810 **MOVED** by Deputy Reeve Sarapuk
Requires 2/3

That \$19,622 be allocated to the General Operating Reserve to assist with future years Mackenzie Agricultural Fair & Tradeshow events.

CARRIED

FINANCE: 11. d) Cheque Registers – August 12 – November 8, 2024

MOTION 24-11-811 **MOVED** by Deputy Reeve Sarapuk

That the August - October 2024 Online/Direct Debit payments, and the cheque registers and EFT's from August 12 – November 8, 2024 be received for information.

CARRIED

FINANCE: 11. e) Councillor Expense Claims

MOTION 24-11-812 **MOVED** by Councillor Braun

That the Councillor Expense Claims for October 2024 be received for information.

CARRIED

FINANCE: 11. f) Members at Large Expense Claims

MOTION 24-11-813 **MOVED** by Councillor Wardley

That the Member at Large Expense Claims for October 2024 be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 11:57 a.m. and reconvened the meeting at 12:35 p.m.

FINANCE:

11. g) Assessment Revenue (ADDITION)

MOTION 24-11-814
Requires Unanimous

MOVED by Deputy Reeve Sarapuk

That the Assessment Revenue be received for information.

CARRIED UNANIMOUSLY

OPERATIONS:

12. a) Road Maintenance (ADDITION)

MOTION 24-11-815
Requires Unanimous

MOVED by Councillor Morris

That the Road Maintenance discussion be received for information.

CARRIED UNANIMOUSLY

UTILITIES:

13. a) Fort Vermilion Raw Water Reservoir Upgrade Grant Application

MOTION 24-11-816
Requires 2/3

MOVED by Councillor Peters

That Mackenzie County apply for a grant through Alberta Transportation and Economic Corridors for the Alberta Municipal Water/Wastewater Partnership to upgrade the Fort Vermilion raw water reservoirs.

CARRIED

PLANNING & DEVELOPMENT:

14. a) None

ADMINISTRATION:

15. a) Maskwa Medical Center Request

MOTION 24-11-817

MOVED by Councillor Wardley

That a letter of support be provided to Maskwa Medical Center outlining our support for the facility without financial commitment.

CARRIED

COMMITTEE OF THE WHOLE ITEMS: 16. a) None

COUNCIL COMMITTEE REPORTS:

17. a) Council Committee Reports (Verbal)

Councillor Wiebe left the meeting virtually at 12:56 p.m.

MOTION 24-11-818

MOVED by Councillor Morris

That a letter outlining the importance of supporting our local brick & mortar registration offices be sent to our local registry offices.

CARRIED

MOTION 24-11-819

MOVED by Councillor Cardinal

That the Council Committee Reports (verbal) be received for information.

CARRIED

COUNCIL COMMITTEE REPORTS:

17. b) Municipal Planning Commission Meeting Minutes

MOTION 24-11-820

MOVED by Councillor Braun

That the approved Municipal Planning Commission meeting minutes of October 17, 2024, and the unapproved Municipal Planning Commission meeting minutes of November 7, 2024 be received for information.

CARRIED

INFORMATION/ CORRESPONDENCE:

18. a) Information/Correspondence

MOTION 24-11-821

MOVED by Councillor Morris

That a response letter be written to Rural Municipalities of Alberta (RMA) Member Municipalities regarding concerns with current Federation of Canadian Municipalities (FCM) representation for western provinces.

CARRIED

MOTION 24-11-822 **MOVED** by Councillor Morris

That all of Council be authorized to attend a Water Availability Engagement (Inter Basin Transfer) session.

CARRIED

MOTION 24-11-823 **MOVED** by Councillor Wardley

That the information/correspondence items be accepted for information purposes.

CARRIED

NOTICE OF MOTION: **19. a) None**

NEXT MEETING DATES: **20. a) Next Meeting Dates**

Budget Council Meeting
November 19, 2024
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
November 27, 2024
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: **21. a) Adjournment**

MOTION 24-11-824 **MOVED** by Councillor Morris

That the Council meeting be adjourned at 1:52 p.m.

CARRIED

These minutes were approved at the November 27, 2024 Regular Council Meeting.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Darrell Derksen
Chief Administrative Officer

